

MINUTES OF BOARD OF HEALTH MEETING HELD AT PIKE COUNTY HEALTH DEPARTMENT CONFERENCE ROOM ON TUESDAY, JULY 25, 2006

MEMBERS PRESENT:

Anna Beck
Sherry Borrowman
Carole Bradshaw
Ronald Johnson, MD
Jack Kirk
Patrice Mills
Scott Syrcle

OTHERS PRESENT:

Anita Address
Grace Walker
Jan Bleich
Jane Johnson
Jo Ann Smith
Don Beard

The meeting was called to order at 7:00 p.m. by President Carole Bradshaw.

Welcomed new board members Patrice Mills, Jack Kirk and Sherry Borrowman.

Agenda was approved with one change, add D. Other/Outgoing Board Members to X. New Business. This change and the agenda was approved on a motion was made by Anna Beck, 2nd by Scott Syrcle, vote taken, motion carried.

Minutes of April 25, 2006 meeting were approved on a motion made by Scott Syrcle, 2nd by Jack Kirk, vote taken, motion carried.

Jo Ann Smith presented the following Home Health Reports:

- Incident Reports – December 2005 through May 2006
- Referrals Not Seen Report
- Quarterly Reports and Chart Audits
- Patient Satisfaction Surveys
- Sliding Fee Scale
- Home Health Stats – Visits are down on comparison of 2005 to 2006
- Medicare Review
- DORS Review

Jo Ann reported that we continue to have a physical therapy shortage. Currently have one Physical Therapist to utilize for services.

JoAnn reported on the Medicare review. There were 5 deficiencies, mostly documentation issues within the office. A plan of correction was developed and implemented.

No new staffing changes. Continue to cross train Home Health/Public Health nurses to increase staff efficiency and utilization.

Home Health reports were approved on a motion made by Dr. Johnson, 2nd by Anna Beck, vote taken, motion carried.

Grace Walker presented the following Public Health – Maternal & Child Health programs reports and policies and procedures:

- Quarterly Reports
- New FCM Policy - Genetic Screening Tool
- TPS Services and # of clients

Grace discussed changes regarding dispensing birth control pills through PCHD vs. the local pharmacies. I.H.S. has a new manager and could not continue to dispense from their pharmacy at our current cost. Therefore their rates were raised for dispensing our pills. Dispensing through PCHD, we are operating on Dr. S. Ansari's license, so the exam and Rx must be from her. One local physician concerned with this arrangement due to limited options for his clients. Grace is currently consulting with another local pharmacy regarding dispensing and may pass the dispensing cost onto the client. PCHD purchases birth control pills through a co-op, where Ortho product costs continue to increase. Grace is also researching the possibility of using Generic brand instead of Name brand due to cost issues.

Public Health/Maternal and Child Health reports were approved on a motion made by Scott Syrcle, 2nd by Anna Beck, vote taken, motion carried.

Jan Bleich presented the following Public Health – Health Promotion programs reports and policies and procedures.

- Quarterly Stats
 - Diabetes Prevention Grant Stats
 - Approx. 700 people were reached with the Health Fair and Rotary Prevention Day
 - Nicotine Patch Distribution Program – Quitline calls have increased from 10/year to >350/year with free patches
- TB testing risk factor checklist for children and adolescents
- Building Better Bones \$20,000 grant received from IDPH, OWH
- IPLAN assessment and plan approved by IDPH until 11-10-2010 (5 yr plan)

The IPLAN has evolved into the Pike County Community Health Partnership with a vision/mission statement and letter of commitment. A draft BOH letter was read with recommendations and suggestions offered. Concept and letter to be signed by Carole

Bradshaw and Anita Andress with rewording were approved on a motion made by Jack Kirk, 2nd by Scott Syrcle, vote taken, motion carried.

Health Promotion Program reports were approved on a motion made by Jack Kirk, 2nd by Scott Syrcle, vote taken, motion carried.

Jane Johnson presented the following Environmental Health report

- Minutes of last EH Advisory Meeting
- Concession Stand Requirements – Schools offered free class with 0 results. Will prepare a brochure regarding food safety and what EH can offer.
- IDPH Food Code Changes
- Bed & Breakfast Ordinance
- HAACP (Hazard Analysis of Critical Control Plan) for School Kitchens-USDA
- Food Ordinance – Main concern is cost.
- Sewage
- West Nile Larvacide – Certification training done
- Water
- Tattoo Liscencing Ordinance – New Law effective 7-1-07
- Nuisance – Nebo Burn Barrels

Ms. Johnson reported that the IDPH Food Code changes proposed will be posted on our website www.pikecoilhealth.org and in the food newsletter.

Ms. Johnson reported that we are working with IDPH to clarify definitions and code interpretations for “catering” so that we can provide accurate guidance related to public health requirements for local businesses.

Ms. Johnson reported that the Ag Committee will meet August 1, 2006 regarding proposed Sewage Code Revisions.

Ms. Johnson reported that a water supply in Barry (Possum Hollar) doesn't meet state standards. Also, discussed potable water requirements for “private lodging”.

Environmental Health reports were approved on a motion made by Scott Syrcle, 2nd by Dr. Johnson, vote taken, motion carried.

Don Beard presented the following financial report:

- Comparison of Revenues & Expenses to Budget
- Comparison of Revenue and Expenses to Prior Year
- Comparison of Cash & Investments

Don reported that expenses are currently 2% under budget but mileage is over budget due too increased travel costs.

The budget and financial report was approved on a motion made by Scott Syrcle, 2nd by Jack Kirk, vote taken, motion carried.

Ms. Andress presented the following regarding bioterrorism:

- County wide terrorism committee meeting was held in March and the next one is scheduled for September.
- A training for SNS volunteers is being scheduled for the fall.
- Working with ISP to develop a security plan for our dispensing sites.
- A ICOM radio training was held for key staff members.
- A communications drill off the power grid required this fall.
- Pandemic Flu - 1. Assessment complete, 2. Plan due end of July, 3. Tabletop exercise is scheduled for August 2, 2006 with 20 partners invited.

Administrative report was approved on a motion made by Scott Syrcle, 2nd by Dr. Johnson, vote taken, motion carried.

Anna Beck reported on Administrators evaluation.

Anita Andress reported on old business issues:

- MECO Enginnering will have a report on our roof structure by the end of August.
- Local Health Protection Grant has not received any increase in funding for the last 9-10 years. IDPH is working on a possible increase.

New Business:

Scott Syrcle reported on BOH appointments and reappointments. Anna Beck and Linda Carnes were reappointed and new appointments were Jack Kirk who replaced David Schultz and Patrice Mills replaced Sherry Glecker.

Anita Andress reported:

- Updated BOH mailing information and committee vacancies. Patrice Mills will be serving on the Finance Committee.
- A new BOH member orientation is scheduled for September 19, 2006 at 7:00 pm. This will include photos for our Board of Health photo frame.
- 40th Anniversay plans are under way.
 - WBBA Business of the Week in October possibly

- Open House/Reception prior to the BOH meeting in October for former BOH members and staff members.
- Card of thanks from Elaine Hayden
- Gift to David Schultz (resigned from board, leaving community) – framed print of the courthouse
- Gift to Sherry Gleckler (resigned from board) – Red Dome gift certificate
- County Insurance meeting scheduled for end of August. Premiums are going up.
- Potential law suit – have not heard any more information on.
- Building safety issues being addressed.
- Sign is posted to use the doorbell for after hour meetings.

Dr. Johnson left at 9:36 p.m.

Carole Bradshaw noted that no one was present for public comments.

Next meeting date is October 24, 2006 at 7:00 pm..

Meeting adjourned at 9:45 p.m. on a motion made by Anna Beck, 2nd by Scott Syrcle, vote taken, motion carried.

Respectfully submitted,

Linda Carnes
Secretary