

MINUTES OF BOARD OF HEALTH MEETING HELD AT PIKE COUNTY HEALTH DEPARTMENT CLASSROOM ON TUESDAY, JANUARY 23, 2007

MEMBERS PRESENT:

Anna Beck
Ruth Adams
Stephen Liesen, DDS
Ronald Johnson, MD
Jack Kirk
Linda Carnes
Carole Bradshaw
Shehnaz Ansari, MD
Patrice Mills

OTHERS PRESENT:

Anita Andress
Paula Dean
Jan Bleich
Jane Johnson
JoAnn Smith
Don Beard

The meeting was called to order at 6:55 p.m. by President Anna Beck.

Agenda was approved with one change. Added A. Change in Meeting Night under XI. New Business. This change and the agenda were approved on a motion made by Dr. Ansari, 2nd by Ruth Adams, vote taken, motion carried.

Minutes of October 24, 2006 meeting were approved on a motion made by Dr. Ansari, 2nd by Linda Carnes, vote taken, motion carried.

Jane Johnson presented the following Environmental Health reports:

- Reviewed Quarterly and Yearly Report
- Possum Hollar Update – A site evaluation was held in December with Mr. Elsenpeter and state officials. A list of recommendations has been sent to Mr. Elsenpeter and he will be working with Bill Bainter. The state will be paying for the recommended testing for the 1st quarter.
- NPDES Sewage Update – Draft revisions pertaining to surface discharge units. If this is approved there would be substantial cost to the home owner with this type of system. Sen. Richter is opposing the draft as it is currently written.
- IDPH Sewage Code Revisions – New code was sent to Dr. Whitaker on January 2, 2007, without any additional input from LHD's.
- Food Code Revisions – Proposed revisions have been posted on our website.
- Tanning Training has been scheduled for February 28, 2007.

Environmental Health reports were approved on a motion made by Carole Bradshaw, 2nd by Dr. Ansari, vote taken, motion carried.

JoAnn Smith presented the following Home Health reports:

- Incident Reports – 2 reported

- Quarterly Chart Audits
- Patient Satisfaction Surveys
- Yearly State – Physical therapy visits were down for the year. Felt that this was contributed to the shortage of available Physical Therapists.
- Staffing updates – Hired our own Physical Therapist who will start on February 5, 2007.

Home Health reports were approved on a motion made by Dr. Ansari, 2nd by Ruth Adams, vote taken, motioned carried.

Jan Bleich presented the following Public Health – Maternal & Child Health program reports and Health Promotion program reports:

- Annual Stats (MCH) – Family Case Management caseload is up, Family Planning caseload is down and WIC caseload is at 94%.
- Annual Stats (Health Promotion) – Flu shots given were down this year as were the number of children receiving childhood immunizations.
- Diabetic Newsletters – Will start being sent on a quarterly basis instead of monthly. Surveys were sent asking recipients if they wish to continue to receive the newsletter.
- Policies & Procedure
 - Hypertension – Updated the policy to include new guidelines and referral criteria.
- TB Program – Working on getting a contract signed with Blessing Physicians Services by the next board meeting.
- Pike County Community Health Partnership
 - Fact sheet distributed
 - Press Conference is scheduled for February 5, 2007, 1:00 pm at the Farm Bureau Hall
 - Ads have been placed for the Director position.

Public Health reports were approved on a motion made by Linda Carnes, 2nd by Dr. Johnson, vote taken, motion carried.

Don Beard presented the following Financial reports:

- Comparison of Revenues & Expenses to Budget
 - Expenses are 2% under budget and revenues are 12% under budget.
- Cash & Investments – CD's are averaging 5% interest
- Comparison of Revenues and Expenses to prior year
 - Medicare and Medicaid revenues are down, but insurance revenue is up.

Dr. Liesen would like to schedule a Finance Committee meeting to look at ways to cut expenses and increase revenues. He would like to schedule the meeting in February.

The financial report was approved on a motion made by Jack Kirk, 2nd by Dr. Liesen, vote taken, motion carried.

Anita Andress presented the following Administrative reports:

- Agency Evaluation, Plans, and Annual Report have been completed. Will be mailing our approximately 500 Annual Reports.
- 40th Anniversary paperweights were given to each BOH member.
- Bioterrorism – A full scale county-wide exercise has been scheduled for August. This exercise was previously scheduled for May.
- A Pandemic Flu committee meeting is scheduled for February 7, 2007.

Anita Andress presented the following old business:

- Roof – Pictures were reviewed of the roof/ceiling from the snow storm on December 1, 2006. MECO Engineering has submitted plans to fix the roof. If the estimated cost is below \$25,000, we can go ahead and begin repairs.
- BOH manuals were available for each BOH member.

Administrative report was approved on a motion made by Dr. Liesen, 2nd by Dr. Ansari, vote taken, motion carried.

New Business:

Discussed changing the meeting night due to a conflict with the County Board Meeting being moved to Tuesday nights. Anita Andress will talk to Scott Syrcle about a day change.

Anna Beck noted that no one was present for public comments. Next meeting date is April 24, 2007 at 7:00 pm.

Meeting adjourned at 8:20 pm on a motion made by Dr. Liesen, 2nd by Dr. Ansari, vote taken, motion carried.

Respectfully submitted,

Linda Carnes
Secretary